



## Withdrawal Form

Please accept this form as my written notification to withdraw my child from Ivy Vine Preschool.

I recognize that when this form is submitted, my child's spot will be given to a family on the waitlist. I understand that if I wish to enroll my child in the future, I will be charged a new registration fee at the current published rate. I acknowledge that all tuition and fees are non-refundable, and no pro-rated tuition is available upon withdrawal. In addition, I agree that I am responsible for any charges incurred prior to my child's withdrawal.

Child's name: \_\_\_\_\_

Date of withdrawal: \_\_\_\_\_

Parent's name: \_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date

Office Use Only:

\_\_\_ Child Pilot account deactivated on \_\_\_\_\_

\_\_\_ Belongings returned to family (list items and who they were given to)  
\_\_\_\_\_